



St. Charles Countryside Fire Protection District

112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES Regular Meeting January 25th, 2010

1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:30 P.M. on the 25th of January, 2010 at the St. Charles Fire Station Number One, 112 N First Ave., St. Charles, IL 60174 by President Edward Malek.

2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

3. Roll Call

Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Robert Handley, Trustee Chuck Dunham, Trustee John Gamboa, President Edward Malek, Administrator Julia Glas, Accountant Mary Slade, Attorney Kenneth Shepro, Financial Advisor Sue Behrens, Citizen Advisory Committee Members; Jim Gaffney, Brad Jones, , Chris Baldwin. St. Charles Fire Department Chief Mullen and Assistant Chief Schelstreet,

4. Approval of Minutes

Trustee Robert Handley moved to approve the minutes of the December 14th, 2009 board meeting. Trustee John Gamboa seconded the motion. Motion passed unanimously by voice vote.

5. Reports

A. Treasurer's Report

Mary Slade discussed the activity for December 2009 including the 3rd part of the ambulance invoice being paid tonight. End of the year reports have been prepared and sent out. A letter to the vendors requesting all the necessary information will be required before any new vendors can be issued a check. Everyone has the required W2 and 1099 forms were mailed out over \$600.00.

Trustee Terry Jeglum moved to approve the Treasurer's Report as presented. Motion was seconded by Trustee Chuck Dunham. Motion passed unanimously by voice vote.

B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet reported on the recent activity for the District as follows; 90 calls in December, 60% were EMS, 45% were less than 8 min. Assistant Chief Schelstreet informed the Board the year end reports will be given at the next Board meeting.

President Malek asked for the current budget to be given to the Board and Assistant Chief Schelstreet passed out a large spreadsheet to review. Joe explained how this reflects the general fund 2009-2010 budget by line item and grouping. Both Chief Mullen and Assistant Chief Schelstreet further explained the current budget with a power point presentation. Several questions were asked and discussion was held as specific examples were given to explain the difference in categories within the budget.

President Malek asked the Fire Department about the direction of budget for FY2010-2011, which Chief Mullen informed the Board about ongoing discussions with the City and it has not been finalized yet.

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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C. Administrator's Report

Administrator Julia Glas gave a brief report on correspondence received in the office and CPR classes. Julia reported completing the FOIA on-line training as well as Trustee Terry Jeglum as required for new law. The certificates for FOIA Officer are located in the District office. Ongoing training will be required yearly by both officers.

D. Citizen Advisory Committee

Brad Jones represented the Committee and reported on the Saturday morning meeting as they discussed creating a grass roots committee to support future referendums. President Ed Malek asked if they would serve as an advisory role to the Board on issues that face the Board for vote concerning the whole community. Discussion was held about getting more volunteers active in the committee and to reenergize the group.

E. Attorney Report

Attorney Kenneth Shepro talked about looking at the Committee Ordinance and how it is structured with adding members at large. The FOIA training is complete for the District but we need to name the people that will be taking the Open Meeting Act Training and send a letter to inform the Access Counselor.

Discussion was held about a developer that is interested in purchasing the Saddle Ridge Subdivision next to the Valley View Area concerning the sprinkler ordinance.

F. President Report

President Edward Malek gave the Board next year's PTELL number of 2.7% which caps the levy for taxes collected next year. Discussion was held concerning the Tri-City Ambulance formula for billing the District for service and actions that could be considered by the Board.

President Malek asked Terry to give an update on the website and thanked him and Administrator Glas for a good job on current information on the front page. Trustee Jeglum gave the Board numbers of how many hits are on the website which shows how many people are looking at our site. Discussion was held about emailing a newsletter to residents giving seasonal information about fire prevention and getting a list of emails to have a data bank. Attorney Kenneth Shepro suggested that we email the people that sign up for CPR classes' and other things to see if they would like to be on our list of notices.

Post cards were sent out in the past which directed people to check our website and get the most up to date information and keep them informed of issues facing the district.

6. Old Business - None

7. New Business

A. Review and Act Upon Invoices for December 2009

Trustee John Gamboa moved to pay the December, 2009 invoices as presented. Motion seconded by Trustee Chuck Dunham. Roll call; Ayes – Trustees John Gamboa, Robert Handley, Chuck Dunham, Terry Jeglum, and President Edward Malek – 5; Nays; none; Motion passed.

B. Freedom of Information Ordinance 2010-01

Trustee John Gamboa moved to table until February agenda. Trustee Robert Handley seconded the motion. Motion passed unanimously by voice vote.

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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C. Sprinkler Moratorium Ordinance 2010-02

Trustee Chuck Dunham moved to adopt Ordinance 2010-02 placing moratorium on requiring sprinklers. Trustee Terry Jeglum seconded the motion. Trustee John Gamboa told the Board that he will work on this issue. Roll call; Ayes – Trustees John Gamboa, Robert Handley, Chuck Dunham, Terry Jeglum, and President Edward Malek – 5; Nays; none; Motion passed.

The ordinance will be posted on the door once signed for 30 days.

D. Declare Burlington Property Surplus

President Malek asked to hear from Mary on the Market Analyses before this item is discussed. After item E. the board returned to this agenda item as follows:

Trustee Terry Jeglum asked about the political downside of declaring the property surplus? Discussion was held and President Malek felt that the District would not be in a good position for future negotiations.

Trustee Chuck Dunham moved to declare the Burlington Property Surplus. Not hearing a second to the motion the motion failed.

E. Discuss Market Analyses of Burlington Property by Realtors

Mary Slade sent the Board Members a copy of the 3 opinions for the current value of the house on Burlington Road. Mary reminded the Board that the District still has a mortgage on the property. President Malek stated that he appreciated Mary's hard work meeting with the realtors and putting this evaluation together.

F. Response to Management Letter

Mary Slade put together a response letter to be given to the auditor answering questions that were raised. Trustee Chuck Dunham moved to approve the response letter. Trustee John Gamboa seconded the motion. Roll call; Ayes – Trustees John Gamboa, Robert Handley, Chuck Dunham, Terry Jeglum, and President Edward Malek – 5; Nays; none; Motion passed.

8. Executive Session

Trustee John Gamboa moved to go into executive session for purpose of land acquisition. Trustee Chuck Dunham moved to second the motion. Roll call; Ayes – Trustees John Gamboa, Robert Handley, Chuck Dunham, Terry Jeglum, and President Edward Malek – 5; Nays; none; Motion passed. Board moved into executive session at 9:45 p.m.

9. Adjournment

Trustee John Gamboa moved to adjourn the regular meeting of January 25th, 2010. Trustee Terry Jeglum seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator